



***PANTHER TRACE I  
COMMUNITY DEVELOPMENT DISTRICT***

***Advanced Meeting Package***

***Board of Supervisors  
Regular Meeting***

***Tuesday  
November 28, 2023  
7:30 p.m.***

***Location:  
Panther Trace I Clubhouse  
12515 Bramfield Drive  
Riverview, FL, 33579***

***Note: The Advanced Meeting Package is a working document and thus all materials are considered DRAFTS prior to presentation and Board acceptance, approval or adoption.***

**PANTHER TRACE I  
COMMUNITY DEVELOPMENT DISTRICT**

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*c/o Vesta District Services  
250 International Parkway, Suite 208  
Lake Mary, Florida 32746*

Board of Supervisors  
**Panther Trace I Community  
Development District**

Dear Board Members:

A Regular Meeting of the Board of Supervisors of the Panther Trace I Community Development District is scheduled for **November 28, 2023 at 7:30 p.m.** at the **Panther Trace I Clubhouse, 12515 Bramfield Drive, Riverview, Florida.**

The advanced copy of the agenda for the meeting is attached along with associated documentation for your review and consideration. Any additional support material will be distributed at the meeting.

Should you have any questions regarding the agenda, please contact the District Manager at (321) 263-0132 X-747 or [rлотito@vestapropertyservices.com](mailto:rлотito@vestapropertyservices.com). We look forward to seeing you at the meeting.

Sincerely,

Raymond J. Lotito  
District Manager

cc: Attorney, Straley Robin Vericker  
Engineer, Stantec  
Clubhouse Manager  
District Files

District: **PANTHER TRACE I COMMUNITY DEVELOPMENT DISTRICT**

Date of Meeting: Tuesday, November 28, 2023

Time: 7:30 PM

Location: Panther Trace I Clubhouse  
12515 Bramfield Drive  
Riverview, FL, 33579

## **Agenda**

### **I. Roll Call**

### **II. Pledge of Allegiance**

### **III. Audience Comments** – *(limited to 3 minutes per individual on agenda items)*

### **IV. Administration Items**

A. Consideration and Approval of Minutes of the October 24, 2023 Meeting

[Exhibit 1](#)

B. Acceptance of the October 2023 Financial Statements

[Exhibit 2](#)

### **V. Audit Committee Meeting**

A. Open Audit Committee Meeting

B. Summary of Evaluation

C. Response from Grau & Associates

[Exhibit 3](#)

D. *Placeholder* – Response from DiBartolomeo, McBee, Hartley, & Barnes

E. Audit Committee's Recommendation for Auditor Services

F. Close Audit Committee Meeting

### **VI. Business Matters**

A. Consideration & Adoption of **Resolution 2024-02**, Adopting Amended FY 2023-2024 Budget

[Exhibit 4](#)

B. Consideration of LMP Proposals

[Exhibit 5](#)

- Removal of Dead/Declining Palm Behind North Front Entry Monument – Estimate #86218 - \$450.00
- Flush Cut of 26 Dead/Declining Pine Trees – Estimate #86603 - \$10,530.00

**VII. Staff Reports**

A. District Counsel

B. District Engineer

C. Facilities Director

- Facilities Director's Report [Exhibit 6](#)
- Review of the OLM Inspection Report and Grade Sheet [Exhibit 7](#)
- Easement Encroachment Report [Exhibit 8](#)

D. District Manager

- Update on *Raimond, N. v. Panther Trace I CDD*
- Next Meeting Quorum Check: January 23, 2024, 7:30 PM

Supervisor	YES	NO
Jones		
O'Neill		
Staubitz		
Themar		

**VIII. Supervisors Requests**

**IX. Audience Comments – New Business** – *(limited to 3 minutes per individual for non-agenda items)*

**X. Adjournment**